

**REFLECTIONS OF WALNUT CREEK II HOME OWNERS ASSOCIATION
MINUTES OF EXECUTIVE BOARD MEETING JUNE 22, 2016**

CALL TO ORDER

The meeting was called to order at 5.38pm. Board members attending were: Rita Pierson (President), Michelle Parriott (Vice President), Carter Rowles (Treasurer), Constance Robinson (Member At Large), Penny Corden (Secretary) and Jessica Hamilton, Beck & Company.

ELECTION OF OFFICERS

Michelle Parriott put forward a motion to re-elect the existing officers, Penny Corden seconded. After a brief discussion the motion was unanimously carried.

FINANCIAL REPORTS

Jessica Hamilton summarized the accounts, as at May 31, 2016. A discussion took place on the figure of \$1,765.08 over budget for the Utilities account. This comprises the 'Drainage' line item on owners' bills from the City that were transferred to the HOA account last October. This amount now needs to be reimbursed to the HOA by the owners, who will be charged on their water bills in future. Jessica Hamilton will inform all owners.

Discussion took place on delinquent balances in owners' accounts. Some were late due to confusion by the bank resulting in checks not being received by Beck & Company before the due date. This situation will right itself in due course. Jessica Hamilton will continue the process to recover seriously delinquent fees.

BOARD MEETINGS

It was agreed that the evening of the second Tuesday of each month, beginning in August, would be set aside for board meetings. If none of the board members had any items for discussion there would be no meeting; Rita Pierson will canvas the board at least one week in advance.

OLD BUSINESS

Rules and Regulations: Apart from minor editing issues, the main topics discussed were: §4, 5.C and 7 - add *no contractor's building waste in dumpsters*. §5.A.b *add temporary parking (15 out of 30 days)*. §5.B - add *no food in the pool (candy)*. §5.C.d *omit reference to City*, §8 *omit reference to handicapped parking; add on a temporary basis of 15 out of 30 days*. §9.B *reword to include muzzles on known aggressive dogs and no Board involvement legally in event of problems arising*. §10 *add procedure for persistent parking of commercial vehicles*. Penny Corden will revise the document and present a final draft to the Board for approval or further amendments. Once approved it will be sent to the HOA attorney for approval.

NEW BUSINESS

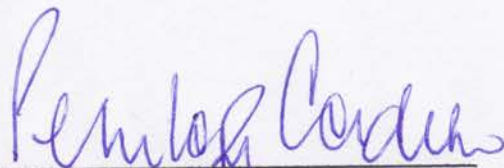
Landscaping: Rita Pierson reported that the first part of the current project (rocks etc.) is nearly finished and planting will begin in the Autumn.

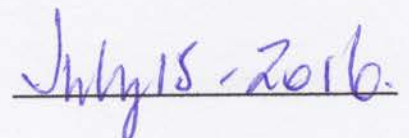
ADJOURNMENT

The meeting adjourned at 7.10pm

Respectfully submitted

Date of approval


Penny Corden, Secretary


July 15, 2016